



RAMS

Risk Analysis & Management Systems

Reviewed 2/10/18 (MM)

Top Team

Risk Level: Low

Minimum Adults Needed: 10

Location: On the Field

Supervisors: Instructor & Parent Helpers/Teacher(s)

Important Information for Supervisors of Large Groups:

- ⇒ The children and their safety is **your** responsibility for the entire duration of the session. Do not allow any child to leave the group without your permission.
- ⇒ Please ensure your cellphone is off & attention is on the children at all times.
- ⇒ Please ensure you are acquainted with the **Activity Instructions** and the **RAMS** form for your activity prior to beginning the session.
- ⇒ It is expected that your organisation will have briefed supervisors as to any special needs/at risk children (e.g. a severe bee-sting allergy, epilepsy).
- ⇒ If you have any concerns about the activity, the equipment or your level of ability in regard to this activity, please speak with One Big Adventure staff immediately.
- ⇒ Normal precautions for child safety apply such as:
 - ◆ Ensure adequate clothing and footwear are worn especially if outdoors.
 - ◆ Maintain group control at all times.
 - ◆ Be aware of emergency procedures.
 - ◆ Know who your First Aid Officer for the group is and their location.
- ⇒ Encourage full group participation and have fun together!

- ◆ The **RAMS** outlined below are for hazards that could result in serious illness, injury and/or death. These hazards are specifically related to use of One Big Adventure activities and equipment.
- ◆ Risks associated with normal daily life have not been included (such as bee stings, sunburn, etc.) as it is expected that all groups will apply normal precautions to avoid these and to address them if need be.

Equipment		
Risks	Causing Factors	Normal Operations
Injury	Broken or damaged equipment.	Ensure equipment is set up correctly. Carry out regular maintenance checks.

Environment		
Risks	Causing Factors	Normal Operations
Injury	Gravel paths, mud.	Ensure children are careful when running from place to place. Wear appropriate footwear.

People		
Risks	Causing Factors	Normal Operations
injury	Participant hit by someone/something while using obstacles / completing challenges.	Correct Adult supervision at each challenge.
	Loss of group control/misbehavior.	Adequate Adult supervision

EMERGENCY PROCEDURES

1. Stop the activity
2. Assess the situation and the group safety as well as your own
3. Administer first aid and seek further treatment if necessary
4. Fill in Accident Report Sheet with your First Aid Officer (See Staff)