



RAMS

Risk Analysis & Management Systems

Reviewed 2/10/18 (MM)

Raft Building

Risk Level: Medium - High

Minimum Adults Needed: 2

Location: Waterhole

Supervisors: Parent Helpers/Teacher(s)

Important Information for Supervisors of Activity Groups:

- ⇒ The children and their safety is **your** responsibility for the entire duration of the session. Do not allow any child to leave the group without your permission.
- ⇒ Please ensure your cellphone is off & attention is on the children at all times.
- ⇒ Please ensure you are acquainted with the **Activity Instructions** and the **RAMS** form for your activity prior to beginning the session.
- ⇒ It is expected that your organisation will have briefed supervisors as to any special needs/at risk children (e.g. a severe bee-sting allergy, epilepsy).
- ⇒ If you have any concerns about the activity, the equipment or your level of ability in regard to this activity, please speak with One Big Adventure staff immediately.
- ⇒ Normal precautions for child safety apply such as:
 - ◆ Ensure adequate clothing and footwear are worn especially if outdoors.
 - ◆ Maintain group control at all times.
 - ◆ Be aware of emergency procedures.
 - ◆ Know who your First Aid Officer for the group is and their location.
- ⇒ Encourage full group participation and have fun together!

EMERGENCY PROCEDURES

1. Stop the activity
2. Assess the situation and the group safety as well as your own
3. Administer first aid and seek further treatment if necessary
4. Fill in Accident Report Sheet with your First Aid Officer (See Staff)

- ◆ The **RAMS** outlined below are for hazards that could result in serious illness, injury and/or death. These hazards are specifically related to use of One Big Adventure activities and equipment.
- ◆ Risks associated with normal daily life have not been included (such as bee stings, sunburn, etc.) as it is expected that all groups will apply normal precautions to avoid these and to address them if need be.

Equipment		
Risks	Causing Factors	Normal Operations
Drowning or Injury	Raft fails or tips	Adult is ready and waiting to assist if needed. Adult to do a head count to make sure same amount resurface.
	Life jacket not fitted correctly or not fit for use	Ensure life jackets properly fitted and life-jackets regularly undergo maintenance checks
Environment		
Risks	Causing Factors	Normal Operations
Stream floods	Excessive rain	Discontinue use or do not use if raining heavily
Injury from trees	Branches falling into stream	Staff to keep banks clear of rotted branches
Injury from dam	Dam break or participant goes over edge of dam	Dam has regular maintenance and keep participants clear from edge
Illness	Extreme cold	Ensure weather-relevant clothing is worn
People		
Risks	Causing Factors	Normal Operations
Drowning or injury	Child panics or cannot swim	All kids are warned of the dangers and are told not to enter if they struggle with swimming
	Participant not wearing life-jacket	Participants given full safety instructions and always to wear life-jackets on the water
	Loss of group control/ misbehavior	Adequate Adult supervision & management of group